(UNIT-BITT)

BIRSA INSTITUTE OF TECHNOLOGY (TRUST)®
BITT POLYTECHNIC

(Approved by AICTE, New Delhi, Recognised by DHTE & SD (Affiliated to SBTE) Government of Jharkhand)

Grievance Application Form

Date

Name of the Applicant : .....

(Tick √ whichever Applicable)

Student ☐ Parent ☐ Staff ☐

College Roll No. (In case of Student) :.....

Student Name & College Roll No. (In case of Parent) : .....

.....

Designation (In case of Staff) : .....

Type of Grievance(s) :

A) General Grievance ☐ B) Ragging Complaint ☐ C) Women Harassment ☐

Date of Occurrence of Event

Complaint Description:

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Root Cause:

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Any Documentary Evidence (Signed Xerox copy to be accepted after due verification from the Original) :

1. .....

2. .....

3. .....

Witness Details (If any):

1. .....

2. .....

3. .....

Signature

FOR OFFICE USE ONLY

Complaint No. : .....

Forwarded to : .....

Date : .....

(Authorised Signatory)