

Form No. _____



BITT POLYTECHNIC

(Approved by AICTE, recognized by Govt. of Jharkhand & affiliated to Jharkhand University of Technology)
Getlatu, Ranchi - 835217

Application Form

Academic Year: _____

Affix recent passport size colour photo & sign.

1) Name (IN BLOCK LETTERS) :
(As in 10th Certificate)

2) Father's Name:

3) Mother's Name:

4) Date of Birth (As in 10th Certificate) :

5) Gender : Male

Female

6) Nationality :

7) Religion:

8) Caste :

GEN

BC-I

BC-II

SC

ST

9) Physically Handicapped :

Yes

No

10) Semester :

11) Course applied for.....(BBA , BCA, Diploma in Engineering, or other if Diploma in Engineering Branch opted in order of preference ECE, CSE, EE, CE, ME)

Preference	1	2	3	4	5
Branch					

▶ CE: Civil Engineering

▶ CSE: Computer Sc. & Engineering

▶ EE: Electrical Engineering

▶ ECE: Electronics & Communication Engineering

▶ ME: Mechanical Engineering

12) Address for Communication :

C/O

D/O

S/O

W/O

H/O

House No./Building/Apartment Street/RoadLane.....

Area/Locality/Sector..... Village/Town/City.....

Post office District

State Pin Code Tel. No. (With STD code)

Student. Mobile No.

e-mail :

13) Permanent Address :

C/O

D/O

S/O

W/O

H/O

House No./Building/Apartment Street/RoadLane.....

Area/Locality/Sector..... Village/Town/City.....

Post office District

State Pin Code Tel. No. (With STD code)

Parents. Mobile No.

e-mail :

14) Educational Details :

Examination	Name of Institution	Board/ University	Year of Passing	Percentage of Marks/Grade
10 th /Matric/ Secondary				
12 th /Inter/Senior Secondary/ITI				
Other (Specify)				

15) Occupation of Father/Guardian:

16) Annual family income:

DECLARATION : I, hereby, declare that the information supplied hereinabove is true and complete to the best of my knowledge and belief. My admission may be cancelled at any stage if it is found to be incorrect and fee deposited shall stand forfeited. I fully understand that ragging in any form is banned in the institution. I will also abide by the general discipline and norms of conduct during the programme. I agree that in case of any legal dispute concerning matters pertaining to the institution, the same shall be subject to exclusive Jurisdiction of competent Courts at Ranchi only.

(Signature of Student)

(Signature of Parent/Guardian).....

GENERAL RULES & REGULATIONS

- Students shall have to strictly observe all the rules and regulations of the institute, existing or to be amended from time to time, and breach of any one of these may render them liable for suspension or expulsion from the institute. Strict discipline in the institute has to be observed.
- The Institute reserves the right to make any alteration in the rules and regulations, teaching schedule, timings, fees payable and any other matter relating to its functioning.
- Ragging in any form within or outside the Institute and Hostel is totally prohibited. A student and his/her parent/guardian are mandatorily required to submit separate Anti-ragging undertakings (in the prescribed format) on the day of admission.
- Any discipline or misbehavior in class or in Institute campus or in bus or even at the outside of the campus would warrant disciplinary action against the student.
- Any action of any individual, group or a wing, which amounts to interference in the regular administration of the Institute, is prohibited. Disciplinary actions will be initiated against such students(s).
- Causing of disfiguration or damage to the property of institute or students or staffs is strictly prohibited.
- Disobeying any instructions of any kind issued by the Principal/Head of the Department/Faculty/Staff will be considered as indisciplinary action on the part of the student.
- Students must pay the tuition fee and other fees on or before the due date in full. The refundable security amount would only be returned after completion of the programme. All fees are paid by cash or demand draft drawn in favour of "BITT Polytechnic", payable at Ranchi.
- If any selected candidate withdraws or is dismissed from the programme for any reason whatsoever, his/her fees shall stand forfeited, except the refundable deposits.
- After commencement of the programme, if a student withdraws from it then he/she shall have to deposit the entire course fee before the issue of the Transfer Certificate and other certificate(s), as applicable.
- Any other rule(s) and regulation(s), not mentioned hereinabove, may be added, or shall be modified, through notification henceforth.

I/We, the undersigned, acknowledge having read and understood the aforesaid Rules & Regulations and, hereby, irrevocably agree to abide by the same.

(Signature of Student)

(Signature of Parent/Guardian).....

Date: Place:

CHECK LIST

- | | | | |
|---|--------------------------|--|--------------------------|
| 1. 10th Admit Card | <input type="checkbox"/> | 1. 12th Admit Card | <input type="checkbox"/> |
| 2. 10th Passing/Provisional Certificate | <input type="checkbox"/> | 2. 12th/Diploma Passing Certificate | <input type="checkbox"/> |
| 3. 10th Mark sheet | <input type="checkbox"/> | 3. 12th/Diploma Mark sheet | <input type="checkbox"/> |
| 4. 10th Migration | <input type="checkbox"/> | 4. 12th/Diploma Migration | <input type="checkbox"/> |
| 5. TC/SLC/CLC/ILC/PLC | <input type="checkbox"/> | 5. Same as 10th Level from Sl. No. (v) to (xiii) | <input type="checkbox"/> |
| 6. Character certificate | <input type="checkbox"/> | LATERAL Diploma (ITI Basis) | |
| 7. SDO Level Income, Residential and caste certificate | <input type="checkbox"/> | 1. ITI Admit Card | <input type="checkbox"/> |
| 8. JCECEB Admit Card and Score Card | <input type="checkbox"/> | 2. ITI Passing/NTC Certificate | <input type="checkbox"/> |
| 9. Medical Fitness and Blood Group Certificate | <input type="checkbox"/> | 3. ITI Mark sheet | <input type="checkbox"/> |
| 10. 22 Piece Passport Size colored Photograph | <input type="checkbox"/> | 4. Same as 10th Level from Sl. No. (v) to (xiii) | <input type="checkbox"/> |
| 11. 4 piece Stamp Size photograph | <input type="checkbox"/> | BCA LATERAL | |
| 12. Parents ID Proof and Passport Size photograph 2pcs. | <input type="checkbox"/> | 1. DCA or equivalent Mark sheet | <input type="checkbox"/> |
| 13. Student Aadhar Card | <input type="checkbox"/> | 2. DCA or equivalent certificate | <input type="checkbox"/> |

Note: Original certificates must be submitted at the time of admission.

NOTE :- Students must have to submit original certificate and two set of Xerox copy of all documents stated above at the time of admission.

FOR OFFICE USE ONLY

QUOTA:

Management

Government

- Percentage marks in Last Qualified Examination :
- Possesses minimum qualification (Yes/No) :
- Rank in PECE/DECE (LE) conducted by JCECEB, Ranchi or application Test (if any) :
- Result of selection (Selected/Not Selected) :
- For Diploma in Engineering, Branch allocated (CE/CSE/EE/ECE/ME) :
- Course other than Diploma :
- Date of Admission :
- Verified by :
- Remarks (if any) :

Sd/- Admission In-charge

Sd/- Principal

Date :

Date :